



The Sea Ranch
Association

Reserving The Sea Ranch Chapel for a Private Event

- Open:** Daily, until sunset.
- Primary Use:** Individual and group prayer or meditation of nonsectarian nature.
- Private Uses:** Memorial services, weddings, commitments, baptisms, etc.
- Reservations:** Requests for a reservation date are accepted on a tentative basis to prevent conflicts in facility use scheduling. Private use is confirmed upon receipt of deposit, fees, signatures by User and Association Member/Sponsor, and Community Manager approval.
- User Fees:** Fees for Private Use must be paid in advance per reservation. \$350.00 Facility Fee + \$60.00 Monitor Fee + \$100.00 refundable cleaning/security deposit = \$510.00 for two-hour maximum use. Please note that User Fees are current as of 01/01/2011.
- Capacity:** Use of Chapel Site (inside as well as outside) is limited to 20 people maximum for the event.
- Cancellation:** For reservations made more than 30 days in advance, a 30 day written notice is required for a refund; a 10 day written notice is permitted for an event made less than 30 days in advance. A \$40.00 processing charge will be deducted from the fee.
- Chapel and Site Restrictions:**
- NO RICE, BIRDSEED, CONFETTI, or other substance may be cast about on Chapel grounds. No signs, balloons, streamers, etc. allowed at entrance from Highway One or on the site.
 - NO food or beverages permitted.
 - NO smoking, candles, incense, or open flame.
 - NO receptions or gatherings permitted on the Chapel site.
 - Use of Chapel site, both inside and outside, is limited to a maximum of 20 persons.
 - Facility must be left clean and orderly when vacated.
 - Only one ceremony, service, etc. permissible per reservation.
- Parking and Restrooms:** Parking is limited to 14 designated parking spaces only; no RVs are permissible on the Chapel site. There are NO restroom facilities on the Chapel site.

Notice: Failure to comply with any of these restrictions may result in the forfeiture of the cleaning and security deposit!

TO MAKE A RESERVATION: Contact The Sea Ranch Association a minimum of 10 business days prior to your event. Please call 707-785-2444, Tuesday – Saturday, 8:30am – 5:00pm to request date and time availability. Or you may email a Member Services Representative (info@tsra.org) or our Facilities Coordinator, Maria Linker (mlinker@tsra.org) for further information.