



The Sea Ranch  
Association

## Reserving The Sea Ranch Chapel for a Private Event

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<b>Open:</b>	Daily, until sunset.
<b>Primary Use:</b>	Individual and group prayer or meditation of nonsectarian nature.
<b>Private Uses:</b>	Memorial services, weddings, commitments, baptisms, etc.
<b>Reservations:</b>	Requests for a reservation date are accepted on a tentative basis to prevent conflicts in facility use scheduling. Private use is confirmed upon receipt of deposit, fees, signatures by User and Association Member/Sponsor, and Community Manager approval.
<b>User Fees:</b>	Fees for Private Use <u>must be paid in advance</u> per reservation. \$350.00 Facility Fee + \$60.00 Monitor Fee + \$100.00 refundable cleaning/security deposit = \$510.00 for two-hour maximum use.
<b>Capacity:</b>	Use of Chapel Site (inside as well as outside) is limited to 20 people maximum for the event.
<b>Cancellation:</b>	For reservations made more than 30 days in advance, a 30 day written notice is required for a refund; a 10 day written notice is permitted for an event made less than 30 days in advance. A \$40.00 processing charge will be deducted from the fee.
<b>Chapel and Site Restrictions:</b>	<ul style="list-style-type: none"><li>• NO RICE, BIRDSEED, CONFETTI, FLOWERS, PETALS or other substance may be cast about on Chapel grounds. No signs, balloons, streamers, etc. allowed at entrance from Highway One or on the site.</li><li>• NO food or beverages permitted.</li><li>• NO smoking, candles, incense, or open flame.</li><li>• Do Not Bring dogs or other pets into the Chapel (guide dogs permitted.)</li><li>• NO receptions or gatherings permitted on the Chapel site.</li><li>• Use of Chapel Site (inside as well as outside) is limited to 20 people maximum for the event.</li><li>• Chapel benches should not be moved by the user.</li><li>• Facility must be left clean and orderly when vacated.</li><li>• Only one ceremony, service, etc. permissible per reservation.</li></ul>
<b>Parking and Restrooms:</b>	Parking is limited to 13 designated parking spaces only; no RVs are permissible on the Chapel site. There are <u>NO</u> restroom facilities on the Chapel site.

*Notice: Failure to comply with any of these restrictions may result in the forfeiture of the cleaning/security deposit!*

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**TO MAKE A RESERVATION:** Contact The Sea Ranch Association a minimum of 10 business days prior to your event. Please call 707-785-2444, Tuesday – Saturday, 8:30am – 5:00pm to request date and time availability. Or you may email a Member Services Representative at [info@tsra.org](mailto:info@tsra.org) for further information.